

CS-21-193

**WORK AUTHORIZATION #CM2287-WA 17  
NASSAU COUNTY  
BOARD OF COUNTY COMMISSIONERS**

<b>Consultant:</b>	Peters & Yaffee, Inc.
<b>Contract Number:</b>	CM2287-WA17
<b>Contact Name:</b>	Dow Peters
<b>Contact Number:</b>	904 265-0751
<b>Email:</b>	dpeters@petersandyaffee.com

<b>CURRENT WORK AUTHORIZATION</b>			
<b>Project Short Title: ENCPA Review of DSAP and TIA</b>			
		<b>CONTRACT OVERVIEW</b>	
<b>Date Submitted</b>	10-21-21	<b>Total of Previous Authorizations</b>	<b>\$866,173.59</b>
<b>Amount</b>	\$7,315.60	<b>This Work Authorization</b>	<b>\$7,315.60</b>
<b>Scheduled Completion</b>	May 8, 2022	<b>Current Contract Total</b>	<b>\$873,489.19</b>

This Work Authorization is to the AGREEMENT between Nassau County and Peters & Yaffee, Inc. ("Vendor") for Professional Services in Nassau County, Florida, under the continuing contract executed May 9, 2016 and extended effective May 8, 2021 (CM2287-A3). The services to be provided under this Work Authorization are as follows:

**ARTICLE 1. Services Described as:**

Peters & Yaffee will provide Professional Engineering Services to staff while reviewing, analyzing, validating, and summarizing the Detailed Specific Area Plan (DSAP), Traffic Impact Analysis (TIA) and Mobility network relating to the second phase of the ENCPA as they relate to the transportation impacts in Nassau County.

**ARTICLE 2. Time Schedule**

Work under the Scope of Services provided will begin no later than one week after this Work Authorization is fully executed and Peters & Yaffee has received Notice to Proceed.

**ARTICLE 3. Budget**

The cost estimated to perform the work as described is \$7,315.60. Costs incurred will be performed as agreed by Peters & Yaffee, Inc. and Engineering Services County Engineer for a lump sum fee amount. The County will be notified when the overall project budget is nearing its limit.

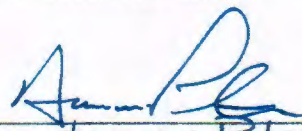
**ARTICLE 4. Other Provisions**

The Services covered by this Work Authorization will be performed in accordance with the provisions set forth in the AGREEMENT referenced above and any of its attachments or schedules. Additional terms or contract provisions whether submitted purposely or inadvertently, shall have no force or effect. This Work Authorization will become a part of the referenced AGREEMENT when executed by both parties.

In presenting this Work Authorization, Vendor agrees that:

Unless detailed herein, all drawings, data, electronic files and other information required for this Work Authorization has been accepted by Vendor. Specifically, all electronic files have been reviewed and accepted for the purposes of this Work assignment. Any additional information, including detailed scope of services are attached.

AGREED TO BY:

BY:   
Print Name: Dow W. February  
Title: President  
Date: 11/18/2021

Account number(s):

03420541-531000

**RECOMMENDED AND APPROVED BY NASSAU COUNTY:**

County Engineer: Robert Companion 11/12/2021  
Department Head or Designee

Procurement: Marshall Eyerman 11/12/2021

Office of Management & Budget: Marshall Eyerman 11/16/2021 *AK*

11/16/2021

County Manager:  11/17/2021  
Taco E. Pope, AICP

Ex-Officio Clerk: N/A  
John A. Crawford

County Attorney: Denise C. May, Esq., BCS 11/17/2021

**APPROVED** by the BOARD OF COUNTY COMMISSIONERS, this \_\_\_ day of  
\_\_\_, 2021.

BOARD OF COUNTY COMMISSIONERS  
NASSAU COUNTY, FLORIDA

N/A  
Thomas R. Ford  
Chairman

ACCOUNT NO.:  
03420541-531000

**Shelley Caldwell**

---

**From:** Tyler Blair  
**Sent:** Tuesday, September 21, 2021 1:30 PM  
**To:** Shelley Caldwell  
**Subject:** RE: Nassau County DSAP review

Shelley,

I have put together the table below to help clarify. Let me know if this works.

Peters and Yaffee			
ENCPA DSAP 2 Engineering Support			
Task	Estimated Hours	Rate	Total
Kickoff Process meeting, methodology letter review, methodology meeting	8	182.89	1463.12
Review of DSAP & TIA traffic study review/comment	20	182.89	3657.80
Review of DSAP & TIA study updated report	6	182.89	1097.34
Additional meetings with County and/or ETM to discuss any comments	6	182.89	1097.34
<b>Total</b>	<b>40</b>		<b>7315.60</b>

Thanks,  
 Tyler

**Tyler Blair, PE, PTP**  
 Senior Transportation Engineer  
 Nassau County Engineering Services  
 96161 Nassau Place | Yulee, FL 32097  
 P: 904-530-6225 | E: tblair@nassaucountyfl.com

**From:** Shelley Caldwell <scaldwell@nassaucountyfl.com>  
**Sent:** Tuesday, September 21, 2021 12:24 PM  
**To:** Tyler Blair <tblair@nassaucountyfl.com>  
**Subject:** RE: Nassau County DSAP review

Tyler,

I think I overlooked this. Should I be using the September 14<sup>th</sup> email from Russell as the proposal/scope & fee?

**Shelley Caldwell**  
Nassau County Engineering Services  
96161 Nassau Place  
Yulee, FL 32097  
Phone: 904 530-6225

Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public records request, please do not send electronic mail to this entity. Instead, please contact this office by phone or in writing.

**From:** Tyler Blair <[tblair@nassaucountyfl.com](mailto:tblair@nassaucountyfl.com)>  
**Sent:** Tuesday, September 21, 2021 12:08 PM  
**To:** Shelley Caldwell <[scaldwell@nassaucountyfl.com](mailto:scaldwell@nassaucountyfl.com)>  
**Subject:** FW: Nassau County DSAP review

Shelley,

It looks like this is where we left this one.

Does the breakdown below work?

Thanks,  
Tyler

**Tyler Blair, PE, PTP**  
Senior Transportation Engineer  
Nassau County Engineering Services  
96161 Nassau Place | Yulee, FL 32097  
P: 904-530-6225 | E: [tblair@nassaucountyfl.com](mailto:tblair@nassaucountyfl.com)

**From:** Tyler Blair  
**Sent:** Tuesday, September 14, 2021 1:52 PM  
**To:** Russell Yaffee <[ryaffee@petersandyaffee.com](mailto:ryaffee@petersandyaffee.com)>

**Cc:** Austin Chapman <[achapman@petersandyaffee.com](mailto:achapman@petersandyaffee.com)>; Shelley Caldwell <[scaldwell@nassaucountyfl.com](mailto:scaldwell@nassaucountyfl.com)>  
**Subject:** RE: Nassau County DSAP review

Great, thanks Russell.

I have looped in Shelley to see if this will work for our Work Authorization.

Thank you,  
Tyler

**Tyler Blair, PE, PTP**  
Senior Transportation Engineer  
Nassau County Engineering Services  
96161 Nassau Place  
Yulee, FL 32097  
904-530-6225 Phone  
904-491-3611 Fax  
[tblair@nassaucountyfl.com](mailto:tblair@nassaucountyfl.com)

**From:** Russell Yaffee <[ryaffee@petersandyaffee.com](mailto:ryaffee@petersandyaffee.com)>  
**Sent:** Tuesday, September 14, 2021 8:53 AM  
**To:** Tyler Blair <[tblair@nassaucountyfl.com](mailto:tblair@nassaucountyfl.com)>  
**Cc:** Austin Chapman <[achapman@petersandyaffee.com](mailto:achapman@petersandyaffee.com)>  
**Subject:** FW: Nassau County DSAP review

Tyler,

As follow up to our conversation yesterday. Please see below:

1. Kickoff Process meeting, methodology letter review, methodology meeting – 8 hours
2. Review of DSAP & TIA traffic study review/comment – 20 hours
3. Review of DSAP & TIA study updated report – 6 hours
4. Additional meetings with County and/or ETM to discuss any comments – 6 hours

Russell Yaffee, PE, PTOE  
Vice President  
Peters and Yaffee, Inc.  
9822 Tapestry Park Circle, Suite 205  
Jacksonville, FL 32246

904.265.0751 (Office)  
904.735.6477 (Cell)  
<http://www.petersandyaffee.com>



**From:** Russell Yaffee  
**Sent:** Tuesday, September 7, 2021 8:50 AM  
**To:** 'tblair@nassaucountyfl.com' <[tblair@nassaucountyfl.com](mailto:tblair@nassaucountyfl.com)>  
**Cc:** Austin Chapman <[achapman@petersandyaffee.com](mailto:achapman@petersandyaffee.com)>  
**Subject:** Nassau County DSAP review

Tyler,

As far as the Nassau County DSAP review is concerned, we are thinking of a range of 20 - 40 hours at the established PM Rate of \$182.89. Its hard to pinpoint an exact number as the review could take longer or shorter depending on a many variables, but for a start I would use 20-40 hours which equates to a range between \$3,657.80 and \$7,315.60

Russell Yaffee, PE, PTOE  
Vice President  
Peters and Yaffee, Inc.  
9822 Tapestry Park Circle, Suite 205  
Jacksonville, FL 32246  
904.265.0751 (Office)  
904.735.6477 (Cell)  
<http://www.petersandyaffee.com>



Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public records request, please do not send electronic mail to this entity. Instead, please contact this office by phone or in writing.